

Leadership Institute

<p>August 29, 2008 Class Begins Class meets 6 half-days over a 12-week period</p>	<p>Excellence in Leadership When placed in a position of authority, or in a position where you have others working for you or with you, you have to be able to handle that responsibility using a set of unique competencies. A program to provide essential core competency skills for present and future leaders. Learn the differences between leadership and management, how to motivate followers, and competencies required to effectively manage. Will help develop more effective leaders for today's workplace.</p>	<p>Presenter: Lori Miller Ross Blake Todd Nicholas Fee \$1295.00</p>
<p>October 3, 2008 Class Begins Class meets 4 half-days Plus one coaching session</p>	<p>Excellence in Leadership Win the battle for human capital with leaders who can define the mission for their team, communicate effectively, take advantage of natural team talents, and remove barriers for individual success. We will assist leaders with developing their coaching effectiveness as well as learning best practices to turn their organization into a high performing culture that is focused on the development of people.</p>	<p>Presenter: Lori Miller Todd Nicholas Fee \$1295.00</p>
<p>May 7 8:00am – 4:00 Class meets 1 full-day</p>	<p>Management Development Seminar A highly interactive and skill-based seminar; participants will learn how to defuse angry people; inform another person what the conflict is about and gain their cooperation to resolve it; and how to successfully facilitate disputes between employees.</p>	<p>Presenter: Ross Blake Fee \$399.00/each</p>
<p>May 14 8:00am - Noon Class meets 1 half-day</p>	<p>Management Development Seminar Does your organization develop a strategy, establish goals and quantify objectives only to find at the end of the year so little was executed? Discover what a leader needs to do to create a “culture of execution” where written strategies and goals translate into results. Learn what successful organizations do to distinguish themselves from the average performers, creating your own game plan.</p>	<p>Presenter: Rosanne Dee Fee \$199.00/each</p>
<p>May 28 9:00am – Noon</p>	<p>Workplace Technology Skills The most common mistake made in PowerPoint is “too much information on one slide”. Make your presentations eye catching and easy to understand. “Power Up” your skills using Custom Templates complete with logos and consistent color schemes. Use the right amount of Special Effects and Animation to make it memorable. Finally, learn how to deliver a dynamic presentation to any audience.</p>	<p>Presenter: Michelle Unger Fee \$199.00/each</p>
<p>May 30 8:00am - Noon Class meets 1 half-day</p>	<p>CEO Seminar Realize how to achieve the original dreams and goals of your business by taking it to the next level. Dispel the myths with truths and proven processes that will create sustainable, profitable growth within your company. Increase sales and profits, build and retain a loyal base of customers, spend less time on reactive tasks, develop a measurable and effective marketing program as well as a top level team you can trust. Enjoy life, and love going to your business everyday!</p>	<p>Presenter: Rick Wallace Fee \$199.00/each</p>